UCPath Implementation Project

Important Information Regarding Your New UCPath Identification

Dear Faculty and Staff,

Now that UCPath is live, we have received several questions regarding the two different identification (ID) numbers now assigned to employees, and would like to provide further clarification on the purpose and use of each ID.

With UCPath live, UCLA employees will have **two (2) different ID numbers**:

- **UCLA ID (or UID).** This ID is generated by UCLA. Employees wil which is displayed on your Bruin Card is not changing or g
- **UCPath Employee ID (EMPL ID).** The new EMPL ID number is the UCPath Center. **This additional Employee ID will not repl**

To view your UCPath Employee ID, log onto the UCPath Portal. The ID number displayed in the top left box under your name is your UCPath Employee ID. You can also find this number on your UCPath paycheck or paystub. If you call the UCPath Center and don't know your UCPath Employee ID, the representative can verify your identity with other information, such as your birthday or the last four digits of your social security number. Please note that this also applies to Contingent Workers.

For Human Resources and Payroll Transactors: If you need to view an employee's UID in UCPath, you can do so by following this navigation sequence:

Main Menu --> UC Customizations --> UC Extensions --> UC External System IDs

For more information about this and other changes UCPath has brought to UCLA, please review the UCPath Information Roadshow Presentation (available in both English and Spanish) on the UCLA UCPath Roadshows webpage of our UCLA UCPath website.

Thank you for your ongoing support of UCPath at UCLA.

The UCLA UCPath Team